

Anas Dharweesh

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Al-Midan, Damascus, Syria



Professional project manager. Natural leader and a cooperative team-player.
Quick Learner, motivated, creative, and skilled in leading interpersonal communication, with a very good network in many domains in Syria.

EDUCATION

- 2006 – Present: AAST (Arab Academy for Science and Technology), Damascus, Syria **MBA - Masters of Business Administration**
- 2005 – 2006: AAST, Damascus, Syria **Diploma of Business Administration**
- 2000 – 2005: Damascus University, Damascus, Syria **Bachelors, English Literature**

PROFESSIONAL EXPERIENCE

➤ **Product Development Manager (18th Oct. 2005 – Present)**

SHABAB Project - Strategy Highlighting And Building Abilities for Business

SHABAB is a national movement of local community action that forms a part of the Syria Trust for Development, headed by the First Lady of Syria. The objectives of SHABAB are to boost entrepreneurship among young Syrians, Encourage them to enter the private sector and to create a positive impression of business in the Syrian society

RESPONSIBILITIES

- To identify and adapt new projects and programmes to suit local requirements and to fit within the SHABAB strategy
- To design and initiate pilots of new projects as well as to set milestones and key performance indicators against which the projects will be judged
- To regularly evaluate and report on existing programmes.
- To recruit and manage trainers and consultants whether they are full time or temporary employees and to help recruiting and selecting the project's employees and programmes' managers

ACHIEVEMENTS

- ✓ Initiated "Global Exchange" programme for the first time in Syria in partnership with The British Council, Syria and Volunteer Services Overseas VSO, UK. Jan. 2008
- ✓ Participated in Initiating "Harran Al-Awameed" Project in cooperation with The Ministry of Labor and Social Affairs. Sept. 2007
- ✓ Launched "Business Shabab" Programme in Syria Sept. 2006
- ✓ Designed "Business Experience" Programme and launched it in Damascus Aug. 2006
- ✓ Launched "Business Awareness" Programme in Damascus Apr. 2006
- ✓ Lead "Mapping Exercise" Survey – Organisations that support Syrian youth employability Oct. 2005

➤ **Trainer**

SHABAB, SYEA (Syrian Young Entrepreneur Association), IHRM (Institute of Human Resource Management) 2005 – 2007

- Providing youth with training of Business Skills, Communication, Entrepreneurial and key skills,
- Training volunteers from the business world, orienting and preparing them to become successful Seminar Leaders.
- Training SHABAB Programme Managers to handle the project's different Training Programmes

➤ **Other positions at other companies since 1999**

- **Professional ESL Teacher** : English-as-a Second-Language teacher at a bilingual school, and a trainer at professional institutes such as Little Village Bilingual school and Micro Tech Academy (2003 - 2005)
- **IT Specialist** (Al-Wahda Sport Club): (1999 – 2005)
Responsible for maintaining and developing the database of the club members

ORGANISATIONS I ASSOCIATED WITH

Organisation	Project	Year
- Volunteers Services Overseas VSO, UK	Global Exchange GX	2007 - 2008
- The British Council, Syria	Global Exchange GX	2007 - 2008
- The Ministry of Labour and Social Affairs, Syria	Harran Al-Awameed Development Centre	2007 - 2008
- Institute of Human Resource Manage IHRM, Syria	IHRM Monthly Round Table	2007
- The Ministry of Foreign Affairs, Syria	“Arab Youth and Voluntarism” Conference	2007
- Junior Chamber International JCI, Syria	Best Business Plan Competition	2007
	Rescuing Lebanese Refugees	2006
- Business Dynamics, UK	Business Awareness Programme	2005
	Business SHABAB Programme	2006
- The Syrian Commission for Family Affairs, Syria	The Mapping Exercise	2005
- The Arab Federation for Table Tennis	Arab Championship for Table Tennis	2003
- Syria General Sport Federation	Al-Wahda Summer Camp	1999 - 2005

AWARDS

- Best New Member - JCI (Junior Chamber International), 2006
- Best Grade One Teacher - Little Village Schools, 2005

LANGUAGES AND SKILLS

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|------------------|---|
| Languages | <ul style="list-style-type: none"> • Arabic and English – fluent • German – beginner • MS Office Applications (Access, Excel, Word, PowerPoint, Outlook) • MS Project |
| IT Skills | <ul style="list-style-type: none"> • Designing Applications (Adobe Photoshop, Corel Draw) • Data handling and analysis • Internet Surfing and browsing |

COURSES AND TRAINING

- **Project Management** – CIDT Centre for International Development and Training, University of WOLVERHAMPTON, UK
Damascus, 2007
- **Integration Management – Easy Learning Programme, SEREBRA,** Canada (Online Training), 2007
- **Managing and supervising volunteers** – VSO (an international development charity that works through volunteers)
Birmingham 2007
- **Initiating & Designing Sustainable Development Projects – Business Dynamics**
London 2005
- **TOEFL**, Test Of English as a Foreign Language ,
Damascus 2005
- **TOEIC**, Test Of English for International Communication,
Damascus 2005
- **NLP**, Diploma in Neuro-linguistic programming,
Damascus 2004
- **ESL Teaching** – Little Village School by Ms. Tamra Gray,
Damascus 2003
- **First Aid** course at Red Crescent Organisation,
Damascus 2002

CONFERENCES AND EVENTS

- Literacy in Arab World – **UNSECO**, Doha, Qatar 2007 (as a Syrian Delegate Member)
- Arab Youth and Voluntarism – Damascus, Syria 2007 (as a board member in the Organising Committee)
- Many other Conferences, events, seminars and workshops which mainly focused on sustainable development, youth and work.

VOLUNTARY PROFILE

- JCI (Junior Chamber International) – several activities and responsibilities
Since joining JCI - Damascus in May 2006 I managed to organize, coordinate, participate and help in several projects, events, activities of JCI, either within my responsibilities as a PR& Marketing Commission Director in 2006, or as team player in others commissions.
- BIDAYA (Boosting and Inspiring A Youth Achievements) – as a Business mentor
- IHRM (Institute of Human Recourse Management) – as a trainer
- SYEA (Syrian Young Entrepreneurs Association) – as a trainer

HOBBIES ACTIVITIES

- Sport (Karate, Kickboxing, Basketball)
- music (Keyboard, Harmonica, Arabic Drum)
- Reading and writing (Arabic and English)

PERSONAL INFORMATION

Nationality	Syrian
Residency	Damascus
Birth	10\01\1980
Martial Status	Engaged

PERSONAL COMPETENCIES

- Innovative and creative self-starter with the flexibility to start and develop projects
- Effective planning of workload to meet deadlines
- Ability to work cross-functionally in a multitasking, highly professional project-based environment
- Ability to work with people from difference backgrounds and in a culturally-diversified environment

REFERENCES REVIEW

Reference	Position	Organisation	Phone
Mrs. Samar Enaya	President, 2007	IHRM	+963 944 40 80 15
Mrs. Nada Asaad	LOM President, 2007	JCI – Damascus	+944 25 25 24
Mr. Richard Street	Project Director 2006	SHABAB	+447 9666 85 454
Mrs. Colling Al-Nazer	Direct Supervisor 2005	Little Village Bilingual School	+963 11 6714094
Other references will be furnished upon request			

A FURTHER NOTE

I will greatly appreciate treating my application with high confidentiality, assuming an obligation that the above-mentioned information is true and correct to the best of my knowledge and belief.

Signature
Anas N. Dharweesh